Infection Prevention & Contr	ection Prevention & Control Outbrea Cleaning Schedule							
Version No	3							
Approved Date	18/03/2020							
Review Date	18/03/2021							

Location \_\_\_\_\_ Area \_\_\_\_\_



## INFECTION PREVENTION & CONTROL OUTBREAK CLEANING SCHEDULE

Date	Time				
Name of perso	on informed				
Clean request	ed for; Date	Time			
	CES/HOUSEKEEPING/CLE oves, aprons and any othe		ng to be carried out with '	Actichlor Plus' and Yellow Clo	ths using

## **Cleaning Procedure**

- 1. Clean with 'Actichlor Plus' solution (Dilution 1000 parts per 1000, 000), D327 High Foam Cleaner and Sanitiser
- 2. Rinse with clean water and dry

			PLEASE INITIAL ON COMPLETION																			
DAILY	TASK	FREQUENCY	MON TUES WED THURS FRI SAT						SUN													
1.	Damp dust all surfaces, ledges, pipes, fixtures and fittings	Once																				
2.	Ensure all contact points, i.e. door handles are thoroughly cleaned, handrails	Once																				
3.	(contact points) locker, tables and chairs.	Once																				
4.	Clean & replenish hand towel dispenser and hand soap dispenser. If agreed. Free Issue	Once																				

DAIL	TASK	FREQUENCY	MON	TUES	WED	THURS	FRI	SAT	SUN
5.	Wash hand basin – clean taps first followed by basin and finally plug hole	Once							
6.	Toilet (If applicable) Clean cistern and handle Clean pedestal/base Clean seat Clean inside of toilet bowl	Once							
7.	Clean toilet tissue/roll dispenser replenish toilet tissue/roll. Consumables free issue	Once							
8.	Empty/remove refuse, clean sack- holder ( internal and external) Dispose of cloths in same waste sack and discard	Once							
9.	Floor – Remove residual dust/debris with Dust Control Mop.  Damp mop floor with 'Actichlor Plus' solution or D3 Foam  (procedure should start from furthest point and out of room through door)	Once							
10.	Clean all equipment used, with Actichlor Plus or D3 and dry before storage	After each use (up to x3 times daily)							
11.	Dispose of Aprons, Gloves and wash hands	After each use (up to x3 times daily)							